

Position: Customer relationship Executive.

Vacancy: 2

Job description

- Good Communication skill (Especially neutral accent).
- Coordinating with International clients especially based in United States, Australia, Brazil, Nigeria and United Kingdom for sales, queries, and any requirements.
- To give the presentation in front of prospect client and solving their all the queries related to product and the company.
- Responsible for increasing the market cover of the company and awareness about the product.
- Doing market research for the new product and for the requirement of the clients.
- Coordinating with the designing department and higher management team for the demand of new product in the market.
- Taking feedback for our new product and existing product from the clients.
- Communicating feedback about the new product with the management and developing team.
- Making daily, weekly and monthly reports.
- Attending weekly and monthly meeting, and presenting our territory.
- Achieving monthly target.
- Sustained sound relationship with existing clientele – Quantified client requirements through close contact.
- Kept in close contact with clientele to identify new opportunities and customers – Maintained availability for addressing customer issues, queries and requirements.
- Gathered customer satisfaction surveys.
- Regularly updating contact database